

Charlotte Johnson

From: Morris Laura <Laura.Morris@thamesvalley.pnn.police.uk>
Sent: 05 June 2015 12:48
To: Licensing
Subject: TVP Application Response - Premise Licence for Yarnton Manor, Church Lane, Yarnton, OX5 1PY: NO OBJECTION

Clarity need for winterwell festival do not want to state 29th august unless it is that date every year

On 03/06/2015, we received a Premise Licence application relating to Yarnton Manor, Church Lane, Yarnton, OX5 1PY

=====
Films indoors 17.00 - 02.00 outdoors 17.00 - 23.00 7 days, live & recorded music indoor 13.00 - 03.00 thurs - sun outdoor 13.00 - 00.00 thurs - sun LNR thurs - sun 23.00 - 03.00 thurs - sun alcohol 13.00 - 03.00 thurs - sat sun 13.00 - 00.00

=====
Based on the supplied information, the Thames Valley Police response is: ***** NO OBJECTION *****

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From: [Morris Laura](#)
To: [Licensing](#)
Subject: Fw: Application for Yarnton Manor
Date: 17 June 2015 15:23:46

Hi charlotte i wondered if this option would help with the residents certainly would be better from my point of view give me a call to discuss laura

From: William Humphreys
Sent: Wednesday, June 17, 2015 02:49 PM
To: Morris Laura
Subject: Re: Application for Yarnton Manor

Hi Laura,

Thanks for your email, and good to speak to you on the phone just now. See my comments below in another colour.

William

On 17 June 2015 at 13:44, Morris Laura <Laura.Morris@thamesvalley.pnn.police.uk> wrote:

Hello

As discussed please can you confirm you are happy with the following condition to be attached to your licence.

- For the Summer festival (when the premises trades until 3am) each year the licensing authority as well as Thames Valley Police Licensing will be notified in writing at least 14 days prior to the event.

Yes - sounds good.

We will certainly notify the *Thames Valley Police Licensing department* at least 14 days before as we discussed.

We will also notify the *Licensing Authority* at least 14 days before about the summer festival as discussed. Note though that as per the application at https://streetlife-uk-live-media.s3.amazonaws.com/conversations/60/6073c1c803b9029f080951545ab2e4115900b3b2_o.pdf we would be covered 365 days of the year from a *Licensing* perspective until 3 am assuming a successful application.

We talked about reducing the standard hours in the application (see below).

On the application it would also be my suggestion for all licensable activities to state in the seasonal variation part that:

On one occasion per year for the summer festival the premise will trade with all licensable activities until 3am with the exception of outdoor music which will ceasing at midnight.

This seems sensible. I presume that your suggestion would be to:

(1) Request that the Council revise the various times showing in our application at <https://streetlife-uk-live->

media.s3.amazonaws.com/conversations/60/6073c1c803b9029f080951545ab2e4115900b3b2_o.pdf
and to replace them with standard hours for which we need a licence.

And then:

(2) Add a caveat to the "standard" times by writing underneath the text you wrote:

"On one occasion per year for the summer festival the premise will trade with all licensable activities until 3am with the exception of outdoor music which will ceasing at midnight."

Is this what you had in mind?

Let me know if you need any more information on this - I will be at my desk for the rest of the afternoon.

Best regards,

William

Hopefully this wording is less confusing.

Regards

Laura Morris | Licensing Officer | Neighbourhood Policing and Partnerships|

Address: Licensing, Thames Valley Police, HQ South, Oxford Rd, Kidlington, OX5 2NX

Telephone : **01865 846 150** | Internal: **700 6150** | Mobile: **07989 497913**

Email: laura.morris@thamesvalley.pnn.police.uk

For information, guidance and the Licensing Toolkit, visit: <http://knowzone/kz-lic-homepage.htm>

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Date: 30 June 2015
Our Ref: 681/000/009/DL/JH

**Oxfordshire County Council
Fire and Rescue Service**
West Cherwell Area Office
Cope Road
Banbury
Oxon OX16 2EY

Yarnton Manor
Church Lane
Yarnton
OX5 1PY
Sent by Email

David Bray
**Premises Risk & Business Support
Manager – West Cherwell**

Dear William

**Licensing Act 2003
No adverse comments from Fire Authority**

Name of Applicant	Oxford Programs Ltd
Premises / Location	Yarnton Manor Church Lane Yarnton OX5 1PY
Type of Licence	Premises

Based upon the information you have provided in connection with your application for a premises licence for the above named premises, and on the understanding that a full risk assessment (see paragraph below) will be/has been undertaken and any necessary actions carried out to resolve any identified shortcomings, it is confirmed that the Oxfordshire Fire and Rescue Service have no adverse comments to make.

I note no Fire Alarm System or Emergency Lighting arrangements are shown on the plan, I am assuming as we hold a file on the property fire safety arrangements are correct as above.

In the meantime you are reminded that it is your responsibility to ensure an adequate degree of fire safety in your premises to ensure appropriate and reasonable levels of public safety.

Your attention is drawn to the legal requirement contained in the Regulatory Reform (Fire Safety) Order 2005 (see note overleaf) for the responsible person to make a suitable and sufficient assessment of the risks to which relevant persons are exposed.

Should you wish to discuss this matter, please do not hesitate to contact the Officer indicated.

Yours sincerely

Dave Luke
for the Premises Risk & Business Manager

Direct Line: 07768 052493
Email: david.luke@oxfordshire.gov.uk
www.oxfordshire.gov.uk/fire

cc: Licensing Department Cherwell District Council

The Regulatory Reform (Fire Safety) Order 2005 (FSO)

The FSO places the responsibility for ensuring the safety of people using the premises firmly upon the employer or the person having control of the premises; the "responsible person". The main duty of the "Responsible Person" is to carry out a risk assessment, and to assist them a series of guides have been produced. These give detailed information on risk assessments and other issues and can be down loaded free of charge via www.businesslink.gov.uk

You are most strongly advised to obtain the guide for your particular type of premises and to use its guidance to complete your risk assessment.

An overview of the changes that have been brought about by the introduction of the FSO

The Regulatory Reform (Fire Safety) Order 2005 (FSO) became law on 1 October 2006. The main effect of the changes is a move towards greater emphasis on fire prevention in all non-domestic premises, including the voluntary sector and self-employed people with premises separate from their homes.

Fire certificates were abolished and no longer have legal status.

The FSO applies in England and Wales. It covers 'general fire precautions' and other fire safety duties which are needed to protect 'relevant persons' in case of fire in and around most 'premises'. The FSO requires fire precautions to be put in place "where necessary" and to the extent that it is reasonable and practicable in the circumstances of the case.

Responsibility for complying with the FSO rests with the 'responsible person'. In a workplace, this is the employer and any other person who may have control of any part of the premises, e.g. the occupier or owner. In all other premises, the person or people in control of the premises will be responsible. If there is more than one responsible person in any type of premises all must take every reasonable step to work with each other.

If you are the responsible person you have to carry out a fire risk assessment which must focus on the safety in case of fire of all 'relevant persons'. It should pay particular attention to those at special risk, such as the disabled and those with special needs, and must include consideration of any dangerous substance likely to be on the premises.

Your fire risk assessment will help you to identify risks that can be removed or reduced and to decide the nature and extent of the general fire precautions that you need to take to protect people against the fire risks that remain.

Further guidance concerning licensed premises may be found in the "Guidance issued under section 182 of the Licensing Act 2003" issued by the Department for Culture, Media and Sport.

Cherwell District COUNCIL

MEMORANDUM

To: – Licensing

From:– Antisocial Behaviour Team – Trevor Dixon

Date: 6 July 2015

Licensing Act 2003

Yarnton Manor, Church Lane, Yarnton

Application for a Premises Licence

I refer to the consultation for the application for a Premises Licence for the above premises.

There are concerns about the application to allow regulated entertainment, both live and recorded music, outdoors on Thursdays, Fridays, Saturdays and Sundays to midnight.

Although the application states this would be for a limited number of nights in the year there is no information on the maximum number, other than three events have been booked and additional dates might be added as bookings are taken.

An email has also been submitted stating 'on one occasion per year for the summer festival the premises will trade with all licensable activities until 3am with the exception of outdoor music which will ceasing at midnight'. It is not clear if regulated entertainment outdoors to midnight is only required on one occasion with an earlier finish time for all other events as no alternative time has been stated?

Under the steps to be taken to promote the 'prevention of public nuisance' licensing objective it states; 'sound monitoring technology for all events involving amplified music' and 'staff member to patrol vicinity with sound-monitoring device to keep levels acceptable'. Further information is required on the measures to be employed and the levels considered acceptable.

Temporary Event Notices have been granted to allow regulated entertainment indoors and outdoors. There is no history of noise complaints from the premises.

If the Licensing Authority are minded to grant the application it is recommended that:

1. Regulated entertainment outdoors finishes at 23.00 hours except on one occasion a year for the summer festival when regulated entertainment outdoors can finish at midnight.
2. The occasions when regulated entertainment can be held outdoors to 23.00hours and indoors to 03.00 hours should be restricted to a certain number each year.
3. Further information regarding the measures to be employed to promote the 'prevention of public nuisance' licensing objective be discussed and agreed with the responsible authority (Antisocial Behaviour Team).

Reason: The prevention of public nuisance.

Trevor Dixon
Team Leader
Environmental Protection